

380 Lexington Avenue, Suite 2112

New York, NY 10168

212.661.2323 [t]

212.450.7301 [f]

info@alanyc.org [e]

www.alanyc.org [w]



Spotlight on: Chief Financial Officers

The role of a CFO varies depending on the size and structure of each law firm, ranging from a very hands-on role to a supervisory role. The CFO is accountable for all departments within the finance division including Payroll, Billing, Accounts Payable, Accounts Receivable, General Ledger, Budgeting, Taxation, Partner Allocations and Financial Reporting. The CFO also has significant interaction with all other divisions to manage daily expenses and prepare budgets, and needs to liaise with external auditors, banks, leasing companies, financial systems consultants, supply vendors and other third parties. Although non-billable, the CFO is one of the top leadership positions within a law firm.

A listing of Chapter Member titles that would report to the CFO:

Accounting Manager
Accounting Manager/Internal Auditor
Assistant Controller
Billing & Collections Manager
Chief Administrative Financial Officer
Comptroller
Controller
Controller of Operations
Director of Accounting
Director of Finance
Director of Finance & Administration
Director of Billing & Collections
East Coast Billing Manager
Finance Controller
Financial Accounting Manager
Financial Manager
Firm-Wide Director of E-Billing
Global Director of Procurement
Head of Finance - Americas
Senior Billing Manager
Senior Director - Finance & Administration
Staff Business Manager